



Employment application

*Carbon Green BioEnergy (“Company”) means Carbon Green BioEnergy or any Division, Entity, or Subsidiary of Carbon Green BioEnergy.

Carbon Green BioEnergy, LLC is an equal opportunity employer. Carbon Green BioEnergy does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, sexual orientation, national origin, disability or handicap, veteran status, or any other basis prohibited by federal or state law.

PERSONAL INFORMATION

DATE / /

| | | | | | | | | | |
|---|------------------------|---|--|------------|--------------|------------|------------|------------|--|
| Legal Name (Last) | (First) (No Nicknames) | (Middle) | Email Address | | | | | | |
| _____ | | | | | | | | | |
| Home Address | City | State | Zip | | | | | | |
| _____ | | | | | | | | | |
| Home Telephone () | Cell Phone () | Work () | (Contact you at Work?) <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | |
| _____ | | | | | | | | | |
| Position Applying For | (Location) | You are applying for (check all that apply) | | | | | | | |
| _____ | | | | | | | | | |
| Days and Hours Available. | | | | | | | | | |
| | Day | Mon | Tues | Wed | Thurs | Fri | Sat | Sun | |
| | From | | | | | | | | |
| | To | | | | | | | | |
| Date you can start? _____ Hourly Rate/Salary desired? _____ | | | | | | | | | |
| Are you legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | |
| Do you have a valid driver’s license? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | |
| Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | |
| If No, do you have a current work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | |
| Have you worked for Carbon Green BioEnergy before? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | |
| If Yes: From _____ to _____ | | | | | | | | | |
| Position: _____ Supervisor: _____ | | | | | | | | | |

EDUCATION

| Type of School | Name and Location | No. of Years Attended | Degree/Area Of Study | GPA | Degree Received |
|----------------------|---|-----------------------|----------------------|-----|-----------------|
| High School | Name City State | | | | |
| College or Technical | Name City State | | | | |
| Graduate School | Name City State | | | | |
| Other (e.g. GED) | Name City State | | | | |

SPECIAL SKILLS/LICENSES

SKILLS

Typing Speed _____ WPM Office machines I can operate: Fax Copier Calculator
 Switchboard Cash Register Multiple line phone _____ lines Adding Machine 10 Key

I am PC (Computer) literate Yes No

Software I am proficient at: Word Excel Microsoft Outlook Power Point Desktop Publishing
 Other _____

I am experienced and can operate: Industrial forklift (Certified), Front-end loader Skid steer
 Farm tractor(s) Flootation sprayer ATV Other _____

Indicate any other skills or training you have which will assist us in evaluating your qualifications with respect to the job for which you are applying:

Foreign Language Skill: _____ Speak Read Write

LICENSES or CERTIFICATES

I have a commercial driver's license (CDL) Yes No

If Yes, Class A B C

Endorsements: Hazmat Tanker

State _____ Expiration Date ____/____/____ Other: _____

Pesticide Applicator LIC. Certified Crop Adviser Cert. WI Tank Installer LIC. CETP Propane Cert.

BACKGROUND

Have you ever been convicted of a misdemeanor, or felony? Yes No

If yes, please give the details.

A yes answer does not automatically bar you from employment and is only considered as it relates to the specific job for which you are applying, or being considered for.

Have you signed a non-compete or confidential agreement that is in effect and may prevent you from working freely for Carbon Green BioEnergy? Yes
 No

Have you ever been terminated from employment or asked to resign by an employer? Yes No
If yes, please provide company names and details

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes No

Are you related to any employee of Carbon Green BioEnergy or a member of its Board of Directors? Yes No

If yes, relationship _____

EMPLOYMENT HISTORY

List all employment, starting with your current employment or your most recent employment.
Indicate your activity during any unemployed time period or gaps in employment.

A. Name of Employer: _____ Job Title: _____
 Address: _____ Telephone Number _____/_____/_____
 Start Date; _____/_____/_____
 End Date; _____/_____/_____
 Start Pay: \$ _____ per _____
 End Pay: \$ _____ per _____
 Job Duties: _____
 Supervisor's Name and Title: _____
 Reason for leaving or wanting to leave: _____

May we contact this employer? Yes No

B. Name of Employer: _____ Job Title: _____
 Address: _____ Telephone Number _____/_____/_____
 Start Date; _____/_____/_____
 End Date; _____/_____/_____
 Start Pay: \$ _____ per _____
 End Pay: \$ _____ per _____
 Job Duties: _____
 Supervisor's Name and Title: _____
 Reason for leaving or wanting to leave: _____

May we contact this employer? Yes No

C. Name of Employer: _____ Job Title: _____
 Address: _____ Telephone Number _____/_____/_____
 Start Date; _____/_____/_____
 End Date; _____/_____/_____
 Start Pay: \$ _____ per _____
 End Pay: \$ _____ per _____
 Job Duties: _____
 Supervisor's Name and Title: _____
 Reason for leaving or wanting to leave: _____

May we contact this employer? Yes No

D. Name of Employer: _____ Job Title: _____
 Address: _____ Telephone Number _____/_____/_____
 Start Date; _____/_____/_____
 End Date; _____/_____/_____
 Start Pay: \$ _____ per _____
 End Pay: \$ _____ per _____
 Job Duties: _____
 Supervisor's Name and Title: _____
 Reason for leaving or wanting to leave: _____

May we contact this employer? Yes No

WORK REFERENCES

Three references who can verify your work experience, skills or other characteristics related to the job for which you are applying.

| | |
|--|---|
| #1 Name: _____ Address: _____ Company: _____ | Title: _____ Relationship to you: _____ Telephone Number: (_____) _____ - _____ |
| #2 Name: _____ Address: _____ Company: _____ | Title: _____ Relationship to you: _____ Telephone Number: (_____) _____ - _____ |
| #3 Name: _____ Address: _____ Company: _____ | Title: _____ Relationship to you: _____ Telephone Number: (_____) _____ - _____ |

How did you hear about this employment opportunity?

- United Cooperative Website: www.cgbioenergy.com
 Newspaper – If yes, which one? _____

- Craig's List
 Other – If yes, please explain. _____

Referral to the company.

Did someone at the company refer you to this job? Yes, _____

CERTIFICATION AND TERMS

I certify that all of the information I have given in completing this application is true and complete. I hereby release the Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I further understand that the Company may refuse employment or discharge me during employment if I have given false or misleading information or omissions in this application.

In signing this application, I give my permission to the Company to perform an investigation either by direct or indirect means that may involve all or some of the following: previous employment, education, credit record, driving record, criminal history, and skill verification. I further authorize any individual, previous employer, institution, or company to provide such information and release such party(s) including the Company from any and all liability that might otherwise be incurred in furnishing such information, subject to federal and state law. ***If a credit report is requested and information on that report is used by the Company, which adversely affects you, the Company will furnish you with a copy of that report and your rights under the "Fair Credit Reporting Act."***

I understand and agree that if employed, the employment will be "at will". I understand that any employment offered is for an indefinite duration and at will and that either I or the Company may terminate my employment at any time with or without notice or cause. I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Company. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I further understand that receipt of this application by the Company does not imply employment nor is this application a contract of employment. I understand that no Company representative has the authority to alter the "at will" nature of this employment absent written authorization of the President and C.E.O.

I further understand that if employed, I may be required to voluntarily submit to a drug test as directed by the Company for any of the following; (a) a drug/alcohol screening after hire but before starting work, (b) a random drug/alcohol test legally required in your job, e.g. DOT, (c) a random drug/alcohol test as required by the Company, (d) a drug/alcohol test after involvement in an "on the job" industrial or vehicular accident, (e) a drug/ alcohol test after an occurrence of "probable cause". If I refuse to take a drug/alcohol test, I understand that an offer of employment may be withdrawn or my employment terminated by the Company.

This application is valid only for 30 days from the date signed/dated above. Consideration for employment after 30 days requires a new application.

I attest with my signature below that I have given to the Company true and complete information on this application. No requested information has been concealed. I also agree to and understand the above Certification and Terms.

SIGNATURE

_____/_____/_____
DATE

Please Print Your Name